

For Addressee Only Name Address	Enquiries to: Tel: Our Ref: Your Ref: Direct Fax: Email address	01730 260645 revenues@easthants.gov.uk
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Council Tax

Application for carers/care workers to be disregarded in the calculation of the charge

A carer is a person who lives in the same property as another person to whom they provide care. This does not apply to a spouse or a parent caring for a child under the age of 18.

A care worker is a person who is employed for 24 hours or more a week as a volunteer care-worker by a charity or similar institution and receives remuneration of no more than £44 per week.

Here is a list of qualifying benefits. The applicant needs to receive anyone of the following in order to be considered for the reduction.

- Higher rate of attendance allowance under Section 65 of Social Security Contributions and Benefits Act) 1992.
- Highest rate of care component of Disablement Living Allowance under section 72 (4) (a) of that Act
- Enhanced rate of daily living component of Personal Independence Payment
- Increase in rate of disablement pension
- Increase in constant attendance allowance

IMPORTANT - we need to see photocopies of the benefits received in order to consider your application. Please note that the number of adults resident in the property may affect your entitlement to the reduction.

If you believe that you are a **carer**, please complete section 1 and sign the declaration in section 3. If you believe that you are a **care-worker**, please complete section 2 and sign the declaration in section 3. The attached certificate of earnings form should be completed and returned as instructed.

Address. _____

SECTION 1 - CARERS

- 1) Please give the name of the person to whom you provide care

- 2) Please give the names of all adults resident in the property

- 3) What is your relationship to the person you provide care?

- 4) If this is a joint application please give names of all carers

- 5) How many hours on average per week, do you provide care?

- 6) Please list all disablement/invalidity benefits received by the applicant
(copies of which should be enclosed)

- 7) From what date do you believe the reduction should be given and for what
reason.

SECTION 2 - CARE-WORKERS

- 1) What is the full name, address and contact number of your employer?

- 2) Please provide the name of the charitable body through which the
employment was arranged, if applicable and their telephone number.

- 3) Please give the names of all adults resident in the property

- 4) Details of income - a certificate from your employer will be required
(please see below)
Earnings £_____ Excluding board and lodgings
Allowances £_____

5) Do you work as a care-worker for a minimum of 24 hours per week?
YES/NO

6) _____
From what date do you believe the reduction should be given and for what
reason?

SECTION 3- Declaration

The information given on this form is correct

I undertake to notify you immediately that I am no longer eligible for a reduction
granted I respect of my application.

Signature of applicant _____

Name (please print) _____

Date _____ Daytime Contact Number _____

CERTIFICATE OF EARNINGS FOR COUNCIL TAX

To be completed by **employers of care-workers** under Section 2 of this form

Name and address of employer

Contact No. _____

Details of earnings paid to employee

Amount £ _____ Excluding board and lodging

Allowances £ _____

Frequency (weekly, monthly etc) _____

Hours worked by employee per week _____

Signature _____

Date _____ Job Title _____

The Council collects information for Council Tax purposes, but it may be used for any Council purpose. We may check information that you provide on this from for the prevention and detection of crime / fraud. We may also share this information with other bodies responsible for auditing or administering public funds for these purposes, but will not disclose information about you to anyone outside the Council unless the law permits us to. The Council is registered under the Data Protection Act 1998 for these purposes and is the Data Controller. If you want to know more about what information we have about you, or the way we use this information, please write to the Council's Data Protection Officer. Additionally, the information provided by you may be shared with our partner local authority Havant Borough Council as we share staff.